

Matthew Nguyen

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PROFESSIONAL SUMMARY

IT professional with over five years' experience, displays exceptional analytical, problem-solving and technical skills, seeking an Entry Level Computer Systems Analyst position with a growing company

SKILLS

- Possess basic programming with Python and VB Scripting
- Skilled in network component installations and maintenance
- Familiar with hardware setups such as CISCO router management and remote access technology
- Experienced with data backup, retrieval and system upgrades
- Knowledgeable with internet software programs such as Windows and Linux

PROFESSIONAL EXPERIENCE

IT Specialist

September 2021 to Present

FM Global, Norwood, MA

- Ensuring network system and data availability integrity through preventative maintenance and upgrades
- Working with users to determine areas in need of improvement
- Managing firewall, network monitoring and server monitoring both on- and off-site
- Diagnosing and troubleshooting UNIX and Windows processing problems and applied solutions to increase company efficiency
- Installing, configuring, testing and maintaining LAN, WAN, and cloud networks
- Monitoring all installed systems and infrastructure to ensure the highest level of availability
- Handling scripting tasks for debugging and automation using Python

Network Technician

March 2018 to Sept 2021

Novolex Holdings, LLC, Chelmsford, MA

- Planned and implemented upgrades to system hardware and software programs
- Maintained a flexible schedule and respond to after-hours and weekend emergencies in a timely manner
- Managed firewall, network monitoring and server monitoring both on- and off-site

EDUCATION

Associate in Science, Computer Systems Engineering Technology

May 2024

Certificate in Network Associate

May 2022

Quinsigamond Community College, Worcester, MA