

SELECTING/REGISTERING FOR CLASSES

You must first be **CLEARED TO SELF-REGISTER** by your assigned advisor to have access to this feature.
From the **My Academics** tab on **The Q**, click **My Registration**, then click on **Register for Classes**.

SP - 2019

To ADD: Enter course and section number, then click **Add**.
To DROP: Mark course to drop, then click **Drop**.
To SWAP: Enter course and section number to add and mark course to drop, then click **Swap**.
When finished, close browser or click other option to perform other activities.

Course Number: ? Section: ?

No courses currently registered.

1. SET OPTIONS:
Select the correct term/semester

Current Option Settings
Program Session Year
UNDG SP 2019

2. Enter the COURSE NUMBER using the department code letters. Remember to put a space in between the LETTER code and NUMBER code. **EXAMPLE: ENG 101**

3. SECTION: Click on the Question Mark (?). This will give you the choices for that class number with instructor name, location, time, days, etc.

*If you already know the section number, you can enter it here & click the **ADD** button on the right.*

6. Click on/select your desired class.

5. Check STATUS for OPEN sections (those with seats available.)

4. Check VIEW box for any requirements, special instructions or restrictions.

Section Schedule

ENG 101 - Composition I
In Composition I, you will learn to write essays in multiple drafts in addition to shorter writing assignments, such as journals or discussion posts, with emphasis on audience awareness; critical thinking; development, organization; and grammatical correctness. Readings from various disciplines provide writing models and material for analysis of ideas. Students will evaluate, interpret, and document sources from print, Internet, and library databases to support their writing.
Prerequisite: ENG 091 with a grade of "C" or higher; ENG 096 with a grade of "C" or higher; or appropriate placement score. F/S/SU

Mark the section you wish to select.

Select	Section	Instructor	Reg/Limit	Status	Hours	Reqrts	Campus	Building	Room	Dates	Days	Beg	End
<input type="radio"/>	01	Leonard, D	6 / 0	Closed	3	<input type="button" value="View"/>	MAIN	A	377	01/23/2019 - 05/14/2019	-M-W-F-	8:00a	8:50a
<input type="radio"/>	02	D'Argen, J	20 / 22	Open	3		MAIN	S	209	01/23/2019 - 05/14/2019	-M-W-F-	8:00a	8:50a
<input type="radio"/>	03	Stazins, J	16 / 16	Closed	3	<input type="button" value="View"/>	MAIN	A	254	01/23/2019 - 05/14/2019	-M-W-F-	9:00a	9:50a
<input type="radio"/>	04	Daignea, K	7 / 0	Closed	3	<input type="button" value="View"/>	MAIN	S	119	01/23/2019 - 05/14/2019	-M-W-F-	9:00a	9:50a
<input type="radio"/>	05	Oldalke, L	20 / 22	Open	3		MAIN	A	233	01/23/2019 - 05/14/2019	-M-W-F-	10:00a	10:50a

7. Click SELECT

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To SWAP: Enter course and section number to add and mark course to drop, then click **Swap**.
When finished, close browser or click other option to perform other activities.

Course Number: ? Section: ?

TIP! Your ADDED classes will appear under this line.

DROPPING/SWAPPING CLASSES

This feature can only be used during the REGISTRATION period, before the **ADD/DROP deadline**.
To discuss withdrawing from classes after that date, please see an Advisor to discuss details.

DROP A CLASS: Click (or SELECT) the class you wish to drop, then click the **DROP** button.

To ADD: Enter course and section number, then click **Add**.
To DROP: Mark course to drop, then click **Drop**.
To SWAP: Enter course and section number to add and mark course to drop, then click **Swap**.
When finished, close browser or click other option to perform other activities.

Course Number: ? Section: ?

SWAP A CLASS: Select your preferred class using steps 1-7, then click/select the class you want to switch out and click the **SWAP** button.