Student Guide: How to forward your Qmail to your personal email

STEP 1: Log in to your Qmail from The Q

Click on Students Qmail Login and enter your username & password.

TIP: Forgot your Qmail username?
- You can click on “Personal Info” next to your name after you log in to The Q to view your Qmail username!
  - It’s your first initial last name and may contain a number.
- Still need help? Contact the Help Desk at 508-854-4427 or stop by room 66A (outside ramp).

STEP 2: After you log in to Qmail click on the Settings icon and select Settings from the drop-down menu

Select Settings icon

STEP 3: Click the Forwarding and POP/IMAP tab

STEP 4: Click the Add a forwarding address button

STEP 5: Enter the email address you wish to forward your Qmail to and click Next

TIP: Send yourself a test email at your Qmail address to make sure forwarding is working properly.

ELECTRONIC COMMUNICATION POLICY The college uses Qmail as an official means of communication with students. All students are expected to read their college email regularly and respond appropriately. If students choose to forward their Qmail to another email provider, they are still responsible for receiving all college communications.