REGISTRATION PREPARATION CHECKLIST:
Your Game Plan for Success! Plan EARLY: Save time and money!

Student Name/ID Number: _____________________________________________________________________

☐ Run your DEGREE AUDIT by logging into The Q and clicking on MY ACADEMICS. Your DEGREE AUDIT will help you identify classes that you still need to complete as part of your major.

My program of study/major is: ______________________________________________________________

☐ Check the COURSE OFFERINGS & SCHEDULE available on The Q for the upcoming semester. Using your DEGREE AUDIT, identify classes being offered needed for your program and list them below:

*You must be sure that you meet the pre-requisites for your selected classes. Not sure if you do? Your advisor can help!

<table>
<thead>
<tr>
<th>Course Prefix</th>
<th>Course Number</th>
<th>Section Number*</th>
<th>Day(s)</th>
<th>Time(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Example) ENG</td>
<td>102</td>
<td>03</td>
<td>MWF</td>
<td>8:00AM – 8:50AM</td>
</tr>
</tbody>
</table>

Click here for the ELECTIVES handout. *The SECTION NUMBER identifies the class day/time/instructor/location.

☐ Check The Q, your student portal, for your ASSIGNED ADVISOR’S name and contact information.

My Assigned Advisor is: _____________________________________________________________________

☐ Meet with your Advisor NOW for you ADVISING & REGISTRATION PREPARATION Session.

☐ If you are assigned to the ADVISING CENTER, ADVISING CENTER-HEALTH, or ESL ADVISOR we have a number of Academic Advisors on staff in ADVISING, 2nd floor of the Harrington Learning Center to assist you.

☐ If you have a specific ASSIGNED ADVISOR, and they haven’t already provided you with instructions on how to make an appointment, you should email/call them to schedule one.

☐ If you get cleared to SELF-REGISTER follow the SELF-REGISTRATION instructions on The Q.

☐ MARK YOUR CALENDAR and register for Summer/Fall classes EARLY! Registration for returning/active students begins March 25th!*