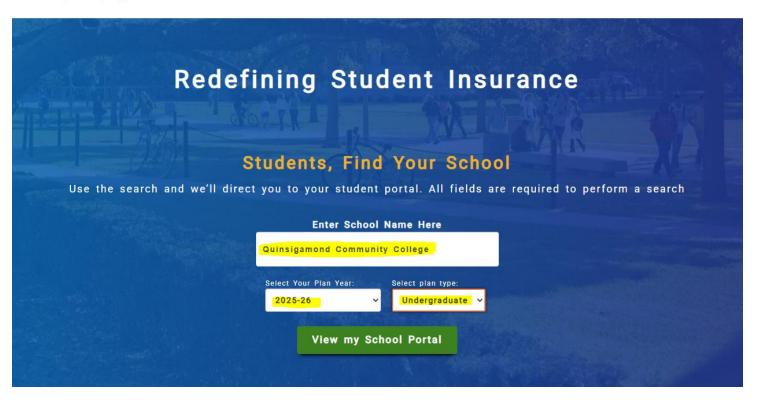
## Waive student health insurance on Gallagher:

Step 1: Navigate to portal gallagherstudent.com

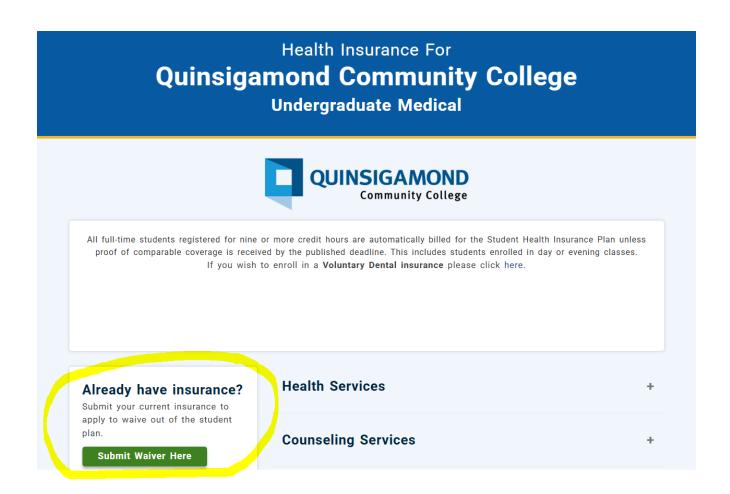
Step 2: Search by:

- 1- Entering Quinsigamond Community College as your school
- 2- Inputting the correct plan year
- 3- Selecting the plan type you wish to waive (Undergrad medical)



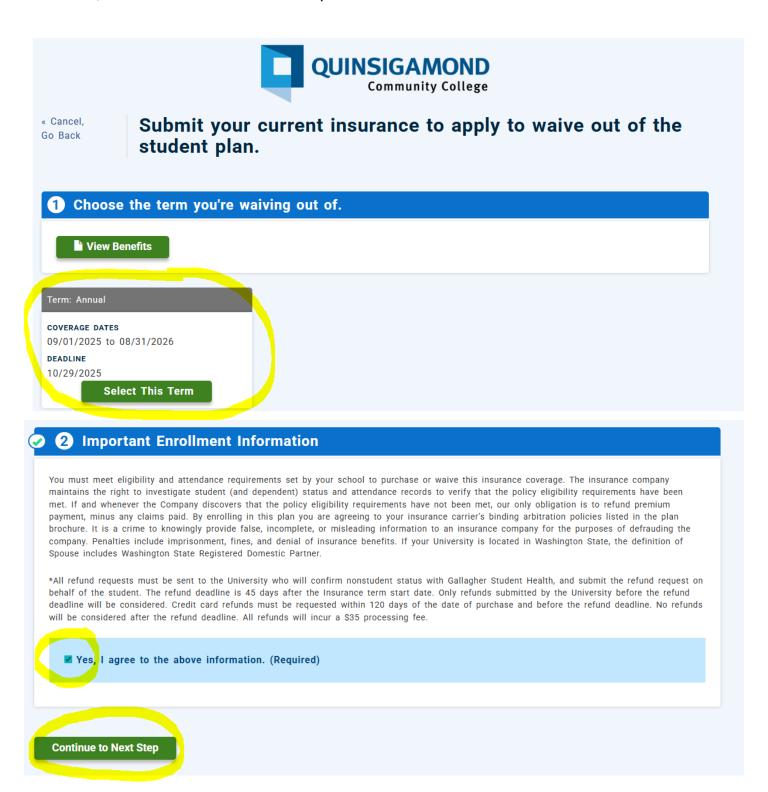


**Step 3:** After clicking on "View my School Portal" you will be taken to the page below where you will then click "Submit Waiver Here"



**Step 4:** You will be redirected to the screen below. Click "Select This Term" and agree to the important enrollment information.

After this, click "Continue to Next Step"

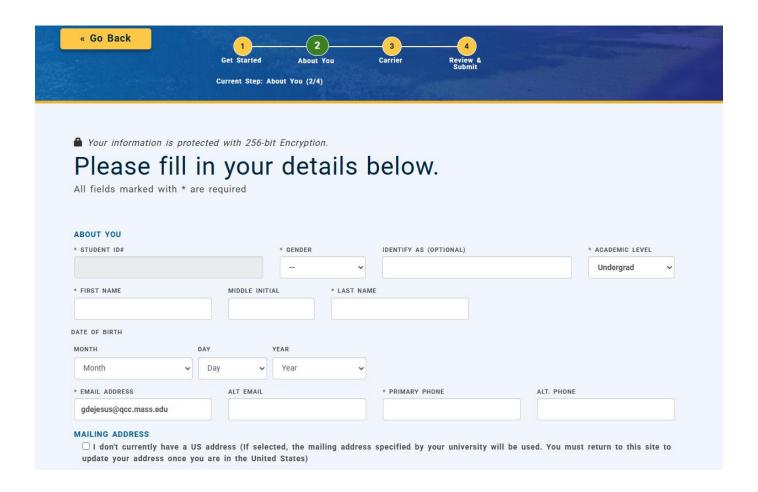


**Step 5:** Create an account or login with your existing Gallagher account.

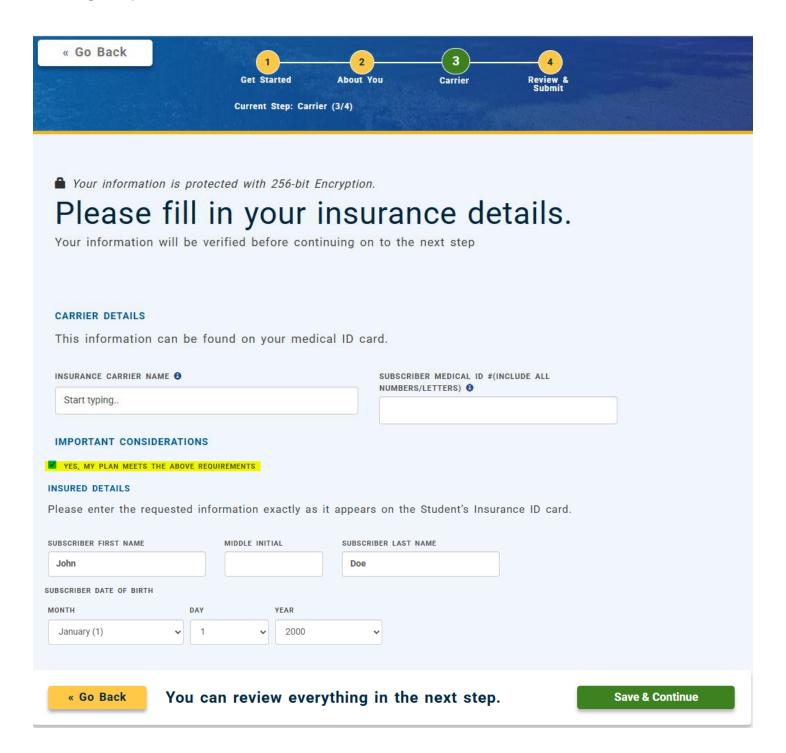
## NOTE:

- -If you already have a Gallagher account, but do not remember the password, then click the "Forgot your password?" button. DO NOT create another account.
- -If you are creating an account for the first time, please make sure to use your QCC STUDENT EMAIL when filling out your information. Accounts created with your personal email WILL NOT waive your health insurance fee as the system does not register it as a legitimate account.

**Step 6:** Once you are in, Gallagher will prompt you to fill out your information details (even if you already have an existing account with them)

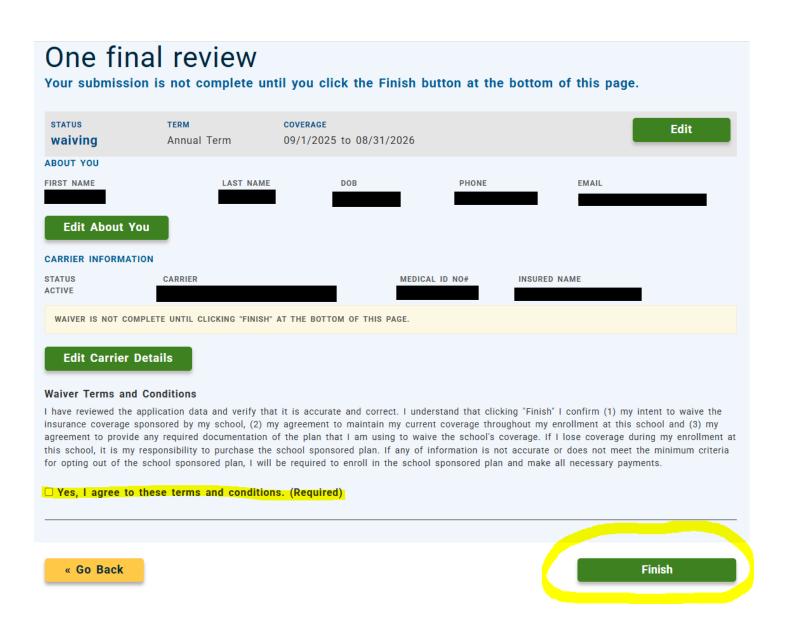


**Step 7:** Gallagher will then ask you to fill out your health insurance carrier information. Fill out the applicable information and click the box that confirms that your plan meets the coverage requirements.

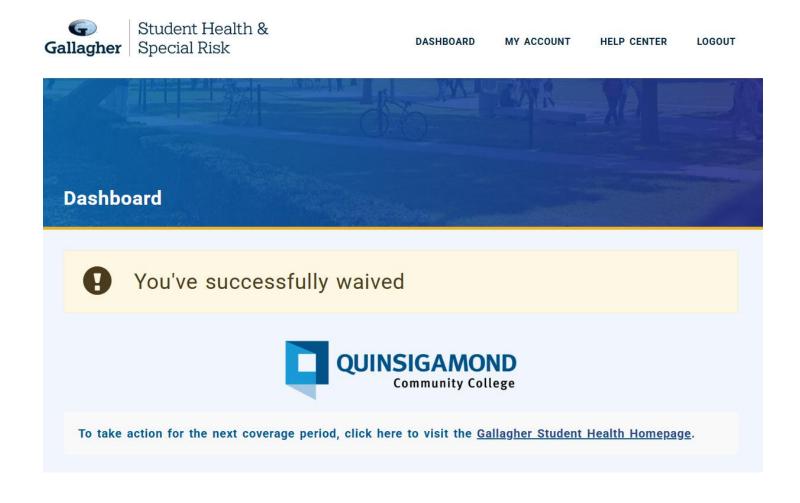


Click "Save & Continue"

**Step 8:** Lastly, review your account information to make sure that everything is correct. Once done, agree to the "Terms and Conditions" and click "Finish"



Once completed you will receive this screen as confirmation. You will also receive an email confirmation, save that email to your device.



Once all of these steps are completed, please allow 2–3 business days for the compulsory health insurance fee to be removed from your account.

If you have any further questions or need assistance, please don't hesitate to contact the Business Office directly at <a href="mailto:businessoffice@qcc.mass.edu">businessoffice@qcc.mass.edu</a> or 508-854-4560